

December 19, 2023
MINUTES OF THE WARWICK TOWNSHIP MUNICIPAL AUTHORITY BOARD

Present Were: Board Members: Joyce Gerhart, Mike LaSala, Brent Kreider, Randy Hess and Matt Clair,
Authority Manager Brian Harris, Authority Superintendent Jon Bunch & Consulting
Engineer Steven Riley.

Call to Order

The meeting was called to order by Chairperson Gerhart at 7:00 P.M.

Approval of Minutes

The MINUTES of the November 21, 2023, meeting were approved on a motion by Member Kreider and seconded by Member LaSala.

Treasurer's Report

The TREASURER'S REPORT was unanimously approved on a motion by Member LaSala and seconded by Member Hess.

Operating Funds

\$26,872.91 was authorized for transfer from the WATER OPERATING ACCOUNT to General Disbursements. \$38,802.83 was authorized for transfer from the SEWER OPERATING ACCOUNT to General Disbursements. \$4,751.16 was authorized for transfer from the DEVELOPER'S ESCROW ACCOUNT to General Disbursements. All transfers were unanimously approved on a motion by Member LaSala and seconded by Member Kreider.

Payment of Capital Expenses

Payment of Water Capital Expenses in the amount of \$2,272.00, from the PLGIT WATER FUND, was unanimously approved on a motion by Member LaSala seconded by Member Hess.

Payment of Sewer Capital Expenses in the amount of \$11,912.50, from the PLGIT SEWER FUND, was unanimously approved on a motion by Member LaSala seconded by Member Hess.

Member LaSala made a motion seconded by Member Clair to approve Change Order No. 4 in the deduction amount of \$2,935.00 from Fidelity Contracting, LLC for the Pump Station 13 Replacement Project.

Member LaSala made a motion seconded by Member Hess to approve Payment Application No. 10 final payment in the amount of \$11,912.50 from Fidelity Contracting, LLC for the Pump Station 13 Replacement Project.

Administrative

Mr. Harris reported:

- WTMA received a grant from the Commonwealth Financing Authority Small Water and Sewer Grant program that will be used for the water meter replacement project.
- Met with Entech to go over the Water & Sewer Comprehensive Plan with anticipated presentation to the Board at the January 16th, 2024, meeting.

Operations/Maintenance Report

Mr. Bunch had no new information to report in addition to his written monthly Operations & Maintenance Report dated December 14, 2023, that was prepared for this meeting. (see report)

Solicitor's Report

Mr. Crosswell was not in attendance at the meeting, so no report was given.

Engineer's Report

Mr. Riley reported that:

- Entech made revisions to the plans and project manual for the Newport Road Tank and submitted the Public Water Supply Permit application to PADEP. Provided progress plans to DN Tanks for their review and technical comment.
- Entech provided a draft version of the Sewer Comprehensive Study and met with Authority staff for review and comments.

New Business

- A. Member LaSala made a motion seconded by Member Clair that the Board of this Authority adopt Resolution No. 12-19-23-01, accepting the sewer operating budget for the fiscal year ending December 31, 2024. Passed unanimously.
- B. Member LaSala made a motion seconded by Member Hess that the Board of this Authority adopt Resolution No. 12-19-23-02 accepting the water operating budget for the fiscal year ending December 31, 2024. Passed unanimously.
- C. Member LaSala made a motion seconded by Member Hess to award Kinsley Construction Sitework PA the Rock Lititz/Santo Domingo Sewer Main Replacement Project. Passed unanimously.
- D. Member LaSala made a motion seconded by Member Clair to sign the Officer's Certificate under the Subsidy Agreement. Passed unanimously.
- E. Member LaSala made a motion seconded by Member Hess to accept the bid from Michael Swope, 2516 Mt. Zion Rd. York PA in the amount of \$1,250.00 for generator model 750DJW-8E.

Subdivision/Land Development

- A. Member LaSala made a motion seconded by Member Hess to release the Financial Security of \$84,604.74 for completed construction for Rock Lititz 222 Touring Blvd. maintaining \$200,575.32. Passed with Member Clair abstaining.
- B. Member Hess made a motion seconded by Member LaSala to sign the water and sewer extender agreements for Lititz Reserve, Phases 9 & 10. Passed with Chairperson Gerhart and Member Kreider abstaining.

Payment of Bills

The **PAYMENT OF BILLS** was unanimously approved on a motion by Member LaSala and seconded by Member Clair.

With there being no more business to discuss, the meeting was **ADJOURNED** at 7:45 P.M upon a motion by Member LaSala seconded by Member Clair. Passed unanimously.

(Assistant) Secretary